



WASHOE COUNTY

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CM/ACM _____
Finance LCJ
DA _____
Risk Mgt. _____
HR _____
Grant Mgt. _____

STAFF REPORT BOARD MEETING DATE: January 26, 2016

DATE: December 29, 2015
TO: Board of County Commissioners
FROM: Tim O'Connor, Captain, Administrative Division
(775) 328-8751, toconnor@washoecounty.us

THROUGH: Chuck Allen, Sheriff CSA

SUBJECT: Approve the direct grant award from the U.S. Department of Justice, Bureau of Justice Assistance FFY 2015/2016, Project No. 2015-SJ-BX-0002 for [\$113,472.00, 25% cash match required from County] to support the Anti-Wandering Initiative project for the retroactive grant period of 10/1/15 through 9/30/17 and award contract to Catholic Charities of Northern Nevada based on response to RFP #2958-16 and if approved, direct Comptroller's Office to make necessary budget adjustments. (All Commission Districts)

SUMMARY

The Anti-Wandering Initiative Project award will be utilized by WCSO to purchase supplies, equipment and professional services to support the initiative. Contractor will be responsible for management of the personal transmitter devices (handing out new units, changing batteries in existing units etc.), maintenance of the new mobile app, scheduling public outreach, including Knock-and-Talk and safety fairs events, and the design, printing, and distribution of additional resource material as needed.

The Washoe County Sheriff's Office will be responsible for purchasing additional personal transmitter devices, wrist straps, and CareTrak tracker receiver units as they are needed. Reason for retroactive submittal: the item was submitted to the first available BCC meeting once all applicable paperwork was received and processed and the RFP process was completed.

Washoe County Strategic Objective supported by this item: Safe, secure, and healthy communities.

PREVIOUS ACTION

None.

BACKGROUND

The Washoe County Sheriff's Office was awarded funding to address the increasing number of individuals with Alzheimer's or other dementias who are wandering away

AGENDA ITEM # 5.F.2.

from their homes. Members of the WCSO Vulnerable Persons Unit and Patrol Division, along with the Kids To Seniors Korner Team have been working together to develop a program and materials to provide assistance to caregivers and to educate the public on how to help when someone wanders away. This funding will allow the purchase of transmitter units, GPS devices, wireless home alarms and other tracking devices and supplies.

The WCSO will enter into a formal contract with Catholic Charities of Northern Nevada for the daily operation and support of the Anti-Wandering Initiative project. Catholic Charities will be responsible for management of the personal transmitter devices (handing out new units, changing batteries in existing units etc.), maintenance of the new mobile app, scheduling public outreach, including Knock-and-Talk and safety fairs events, and the design, printing, and distribution of additional resource material as needed.

The Washoe County Sheriff's Office will be responsible for purchasing additional personal transmitter devices, wrist straps, and CareTrak tracker receiver units as they are needed.

GRANT AWARD SUMMARY

Project/Program Name: Washoe County Sheriff's Office Anti-Wandering Initiative

Scope of the Project: Purchase and distribute equipment and supplies designed to prevent individuals with dementias from wandering, and to assist in finding their location if they do wander.

Benefit to Washoe County Residents: Reduced risk of those with dementias to wander from their caregiver.

On-Going Program Support. Washoe County Sheriff's Office will provide two deputies to the project and provide outreach and assistance.

Award Amount: \$113,472.00

Grant Period: 10/1/2015 – 9/30/2017

Funding Source: U.S. Department of Justice, Office of Justice Programs

Pass through From: Bureau of Justice Assistance

CFDA Number: 16.015

Grant ID Number: 2015-SJ-BX-0002

Match Amount and Type: 25% cash match required (\$28,368, specifically 25% of qualified full time law enforcement employee(s) assigned to the project)

Indirect Cost Rate (applicable to the award):

Grant's recoverable indirect cost rate:

- Indirect costs are fully recoverable
- Sponsor does not allow for indirect cost recovery
- Sponsor has limited indirect cost recovery at ___ %
- Sponsor requires indirect Cost Rate Approved by Cognizant Agency

Special Terms & Conditions: Standard Assurances for all grants; funds may not be expended prior to October 1, 2015. Cash match as described above.

Sub-Awards and Contracts: Contract with Catholic Charities of Northern Nevada to implement the project

FISCAL IMPACT

Should the board accept this grant award and approve these amendments, the adopted budget will be increased by \$113,472.00 in both revenues and expenditures in the following accounts:

Increase Revenues

11275 - 431100 (DOJ/BJA – Anti Wandering -Federal Grants)	\$113,472.00
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Increase Expenditures

11275 - 711504 (DOJ/BJA – Ant-Wandering -Equip Non-Capital)	\$22,518.00
11275 - 710300 (DOJ/BJA – Anti-Wandering – Operating Supplies)	\$17,164.00
11275 – 711210 (DOJ/BJA – Anti-Wandering – Travel)	\$ 1,500.00
11275 - 710100 (DOJ/BJA – Anti-Wandering – Prof Services)	\$72,290.00

25% cash match required. Grant is on a reimbursement basis.

RECOMMENDATION

It is recommended that the Board of County Commissioners approve the direct grant award from the U.S. Department of Justice, Bureau of Justice Assistance FFY 2015/2016, Project No. 2015-SJ-BX-0002 for [\$113,472.00, 25% cash match required from County] to support the Anti-Wandering Initiative project for the retroactive grant period of 10/1/15 through 9/30/17 and award contract to Catholic Charities of Northern Nevada based on response to RFP #2958-16 and if approved, direct Comptroller's Office to make necessary budget adjustments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: Move to approve the direct grant award from the U.S. Department of Justice, Bureau of Justice Assistance FFY 2015/2016, Project No. 2015-SJ-BX-0002 for [\$113,472.00, 25% cash match required from County] to support the Anti-Wandering Initiative project for the retroactive grant period of 10/1/15 through 9/30/17 and award contract to Catholic Charities of Northern Nevada based on response to RFP #2958-16 and if approved, direct Comptroller's Office to make necessary budget adjustments.



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1. RECIPIENT NAME AND ADDRESS (Including Zip Code) Washoe County Sheriff's Department 911 Parr Boulevard Reno, NV 89512		4. AWARD NUMBER: 2015-SJ-BX-0002	
		5. PROJECT PERIOD: FROM 10/01/2015 TO 09/30/2017 BUDGET PERIOD: FROM 10/01/2015 TO 09/30/2017	
		6. AWARD DATE 09/22/2015	7. ACTION
2a. GRANTEE IRS/VENDOR NO. 886000138	8. SUPPLEMENT NUMBER 00		Initial
2b. GRANTEE DUNS NO. 609738455	9. PREVIOUS AWARD AMOUNT \$ 0		
3. PROJECT TITLE Washoe County Sheriff's Office Anti-Wandering Initiative		10. AMOUNT OF THIS AWARD	\$ 113,472
		11. TOTAL AWARD	\$ 113,472
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under Missing Alzheimer's Disease Patient Assistance Program			
14. CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number) 16.015 - Missing Alzheimer's Disease Patient Assistance Program			
15. METHOD OF PAYMENT GPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Karol Virginia Mason Assistant Attorney General		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Chuck Allen Sheriff	
17. SIGNATURE OF APPROVING OFFICIAL <i>Karol V. Mason</i>		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL <i>Chuck Allen</i>	19A. DATE 9/23/15
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL FUND BUD. DIV. YEAR CODE ACT. OFC. REG. SUB. POMS AMOUNT X B J1 80 00 00 113472		21. PJUGT1357	

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)



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PROJECT NUMBER 2015-SJ-BX-0002

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SPECIAL CONDITIONS

1. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by the Department of Justice (DOJ) in 2 C.F.R. Part 2800 (the "Part 200 Uniform Requirements") apply to this 2015 award from the Office of Justice Programs (OJP). For this 2015 award, the Part 200 Uniform Requirements, which were first adopted by DOJ on December 26, 2014, supersede, among other things, the provisions of 28 C.F.R. Parts 66 and 70, as well as those of 2 C.F.R. Parts 215, 220, 225, and 230.

If this 2015 award supplements funds previously awarded by OJP under the same award number, the Part 200 Uniform Requirements apply with respect to all award funds (whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this 2015 award.

Potential availability of grace period for procurement standards: Under the Part 200 Uniform Requirements, a time-limited grace period may be available under certain circumstances to allow for transition from policies and procedures that complied with previous standards for procurements under federal awards to policies and procedures that comply with the new standards (that is, to those at 2 C.F.R. 200.317 through 200.326).

For more information on the Part 200 Uniform Requirements, including information regarding the potentially-available grace period described above, see the Office of Justice Programs (OJP) website at <http://ojp.gov/funding/Part200UniformRequirements.htm>.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

2. The recipient agrees to comply with the Department of Justice Grants Financial Guide as posted on the OJP website (currently, the "2015 DOJ Grants Financial Guide").
3. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302) that is approved by the Office for Civil Rights is a violation of the Standard Assurances executed by the recipient, and may result in suspension of funding until such time as the recipient is in compliance, or termination of the award.
4. The recipient understands and agrees that OJP may withhold award funds, or may impose other related requirements, if the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.
5. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OJP.
6. The recipient and any subrecipients must promptly refer to the DOJ OIG any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has -- (1) submitted a claim for award funds that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving award funds. Potential fraud, waste, abuse, or misconduct should be reported to the OIG by - mail: Office of the Inspector General U.S. Department of Justice Investigations Division 950 Pennsylvania Avenue, N.W. Room 4706 Washington, DC 20530 e-mail: oig.hotline@usdoj.gov hotline: (contact information in English and Spanish): (800) 869-4499 or hotline fax: (202) 616-9881 Additional information is available from the DOJ OIG website at www.usdoj.gov/oig


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SPECIAL CONDITIONS

7. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient under this award, or entity that receives a contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient --

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized to make subawards or contracts under this award --

a. it represents that --

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward, contract, or subcontract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

8. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OJP.

9. The recipient agrees to comply with any additional requirements that may be imposed during the grant performance period if the agency determines that the recipient is a high-risk grantee. Cf. 28 C.F.R. parts 66, 70.


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10. The recipient agrees to comply with applicable requirements regarding registration with the System for Award Management (SAM) (or with a successor government-wide system officially designated by OMB and OJP). The recipient also agrees to comply with applicable restrictions on subawards to first-tier subrecipients that do not acquire and provide a Data Universal Numbering System (DUNS) number. The details of recipient obligations are posted on the Office of Justice Programs web site at <http://www.ojp.gov/funding/sam.htm> (Award condition: Registration with the System for Award Management and Universal Identifier Requirements), and are incorporated by reference here. This special condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).
11. Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Department encourages recipients and sub recipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.
12. The recipient agrees to comply with all applicable laws, regulations, policies, and guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences, meetings, trainings, and other events, including the provision of food and/or beverages at such events, and costs of attendance at such events. Information on rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "2015 DOJ Grants Financial Guide").
13. The recipient understands and agrees that any training or training materials developed or delivered with funding provided under this award must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <http://www.ojp.usdoj.gov/funding/ojptrainingguidingprinciples.htm>.
14. The recipient agrees that if it currently has an open award of federal funds or if it receives an award of federal funds other than this OJP award, and those award funds have been, are being, or are to be used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this OJP award, the recipient will promptly notify, in writing, the grant manager for this OJP award, and, if so requested by OJP, seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.
15. The recipient understands and agrees that award funds may not be used to discriminate against or denigrate the religious or moral beliefs of students who participate in programs for which financial assistance is provided from those funds, or of the parents or legal guardians of such students.
16. The recipient understands and agrees that - (a) No award funds may be used to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography, and (b) Nothing in subsection (a) limits the use of funds necessary for any Federal, State, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities.
17. A recipient that is eligible under the Part 200 Uniform Requirements to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC).
18. The recipient must collect, maintain, and provide to OJP, data that measure the performance and effectiveness of activities under this award, in the manner, and within the timeframes, specified in the program solicitation, or as otherwise specified by OJP. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act, and other applicable laws.


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19. The recipient agrees to comply with applicable requirements to report first-tier subawards of \$25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients of award funds. Such data will be submitted to the FFATA Subaward Reporting System (FSRS). The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the Office of Justice Programs web site at <http://www.ojp.gov/funding/ffata.htm> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here. This condition, and its reporting requirement, does not apply to grant awards made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).
20. The recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.
21. Award recipients must verify Point of Contact (POC), Financial Point of Contact (FPOC), and Authorized Representative contact information in GMS, including telephone number and e-mail address. If any information is incorrect or has changed, a Grant Adjustment Notice (GAN) must be submitted via the Grants Management System (GMS) to document changes.
22. The recipient agrees to comply with OJP grant monitoring guidelines, protocols, and procedures, and to cooperate with OJP (including the grant manager for this award and the Office of Chief Financial Officer (OCFO)) on all grant monitoring requests, including requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits. The recipient agrees to provide to OJP all documentation necessary to complete monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by OJP for providing the requested documents. Failure to cooperate with OJP's grant monitoring activities may result in sanctions affecting the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to grant funds; referral to the Office of the Inspector General for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).
23. The recipient agrees to submit to BJA for review and approval any curricula, training materials, proposed publications, reports, or any other written materials that will be published, including web-based materials and web site content, through funds from this grant at least thirty (30) working days prior to the targeted dissemination date. Any written, visual, or audio publications, with the exception of press releases, whether published at the grantee's or government's expense, shall contain the following statements: "This project was supported by Grant No. 2015-SJ-BX-0002 awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Department of Justice's Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, and the SMART Office. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice." The current edition of the OJP Financial Guide provides guidance on allowable printing and publication activities.
24. Applicants must certify that Limited English Proficiency persons have meaningful access to the services under this program(s). National origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with Title VI and the Safe Streets Act, recipients are required to take reasonable steps to ensure that LEP persons have meaningful access to their programs. Meaningful access may entail providing language assistance services, including oral and written translation when necessary. The U.S. Department of Justice has issued guidance for grantees to help them comply with Title VI requirements. The guidance document can be accessed on the Internet at www.lep.gov.


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25. Grantee agrees to comply with the requirements of 28 C.F.R. Part 46 and all Office of Justice Programs policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.
26. Grantee agrees to comply with all confidentiality requirements of 42 U.S.C. section 3789g and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. Grantee further agrees, as a condition of grant approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, section 22.23.
27. The recipient acknowledges that the Office of Justice Programs (OJP) reserves a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use, and authorize others to use (in whole or in part, including in connection with derivative works), for Federal purposes: (1) any work subject to copyright developed under an award or subaward; and (2) any rights of copyright to which a recipient or subrecipient purchases ownership with Federal support.

The recipient acknowledges that OJP has the right to (1) obtain, reproduce, publish, or otherwise use the data first produced under an award or subaward; and (2) authorize others to receive, reproduce, publish, or otherwise use such data for Federal purposes. "Data" includes data as defined in Federal Acquisition Regulation (FAR) provision 52.227-14 (Rights in Data - General).

It is the responsibility of the recipient (and of each subrecipient, if applicable) to ensure that this condition is included in any subaward under this award.

The recipient has the responsibility to obtain from subrecipients, contractors, and subcontractors (if any) all rights and data necessary to fulfill the recipient's obligations to the Government under this award. If a proposed subrecipient, contractor, or subcontractor refuses to accept terms affording the Government such rights, the recipient shall promptly bring such refusal to the attention of the OJP program manager for the award and not proceed with the agreement in question without further authorization from the OJP program office.

28. Approval of this award does not indicate approval of any consultant rate in excess of \$650 per day. A detailed justification must be submitted to and approved by the Office of Justice Programs (OJP) program office prior to obligation or expenditure of such funds.
29. The recipient acknowledges that all programs funded through subawards, whether at the state or local levels, must conform to the grant program requirements as stated in BJA program guidance.
30. The recipient may not obligate, expend or draw down funds until the Office of the Chief Financial Officer (OCFO) has approved the budget and budget narrative and a Grant Adjustment Notice (GAN) has been issued to remove this special condition.


Initials



Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Washington, D.C. 20531

Memorandum To: Official Grant File

From: Orbin Terry, NEPA Coordinator

Subject: Categorical Exclusion for Washoe County Sheriff's Department

The Law Enforcement and Missing Persons with Alzheimer's Disease Competitive Grant Program focuses on local law enforcement agencies implementing programs within their communities that are strategically targeted to address community and law enforcement needs. None of the following activities will be conducted either under the OJP federal action or a related third party action:

- 1) New construction;
- 2) Any renovation or remodeling of a property either (a) listed on or eligible for listing on the National Register of Historic Places or (b) located within a 100-year flood plain;
- 3) A renovation which will change the basic prior use of a facility or significantly change its size;
- 4) Research and technology whose anticipated and future application could be expected to have an effect on the environment; or
- 5) Implementation of a program involving the use of chemicals.

Consequently, the subject federal action meets OJP's criteria for a categorical exclusion as contained in paragraph 4(b) of Appendix D to Part 61 of the Code of Federal Regulations. Additionally, the proposed action is neither a phase nor a segment or a project which when viewed in its entirety would not meet the criteria for a categorical exclusion.


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**GRANT MANAGER'S MEMORANDUM, PT. I:
PROJECT SUMMARY**

Grant

PROJECT NUMBER
2015-SJ-BX-0002

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This project is supported under Missing Alzheimer's Disease Patient Assistance Program

1. STAFF CONTACT (Name & telephone number)

Maria T. Anderson
(202) 514-7057

2. PROJECT DIRECTOR (Name, address & telephone number)

Jeanie Knowles
Grant Administrator
911 Parr Boulevard
Reno, NV 89512
(775) 328-3013

3a. TITLE OF THE PROGRAM

BJA FY 15 Law Enforcement and Missing Persons with Alzheimer's Disease

**3b. POMS CODE (SEE INSTRUCTIONS
ON REVERSE)**

4. TITLE OF PROJECT

Washoe County Sheriff's Office Anti-Wandering Initiative

5. NAME & ADDRESS OF GRANTEE

Washoe County Sheriff's Department
911 Parr Boulevard
Reno, NV 89512

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 10/01/2015 TO: 09/30/2017

8. BUDGET PERIOD

FROM: 10/01/2015 TO: 09/30/2017

9. AMOUNT OF AWARD

\$ 113,472

10. DATE OF AWARD

09/22/2015

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The Law Enforcement and Missing Persons with Alzheimer's Disease Competitive Grant Program focuses on local law enforcement agencies implementing programs within their communities that are strategically targeted to address community and law enforcement needs. Specifically, this program focuses on developing community partnerships to assist law enforcement in locating and working with missing persons with Alzheimer's disease and related dementias.

The Washoe County Sheriff's Office will increase public awareness of issues surrounding missing persons with Alzheimer's disease and other forms of dementia; establish or expand community partnerships between local law enforcement, other public safety agencies and the communities they serve; and educate law enforcement and other public safety components, community partners, and caregivers. CA/NCF

NOTE: You must click on the "Accept" button at the bottom of the page before closing this window

**U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE CHIEF FINANCIAL OFFICER**

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER
RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Acceptance of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying," 2 CFR Part 2867, "DOJ Implementation of OMB Guidance on Nonprocurement Debarment and Suspension," and 28 CFR Part 83, "Government-wide Debarment and Suspension," and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

Pursuant to Executive Order 12549, Debarment and Suspension, implemented at 2 CFR Part 2867, for prospective participants in primary covered transactions, as defined at 2 CFR Section 2867.20(a), and other requirements:

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Have not within a two-year period preceding this application been convicted of a felony criminal violation under any Federal law, unless such felony criminal conviction has been disclosed in writing to the Office of Justice Programs (OJP) at Ojpcompliancereporting@usdoj.gov, and, after such disclosure, the applicant has received a specific written determination from OJP that neither suspension nor debarment of the applicant is necessary to protect the interests of the Government in this case.

(d) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and

(e) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. FEDERAL TAXES

A. If the applicant is a corporation, the applicant certifies that either (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to OJP at Ojpcompliancereporting@usdoj.gov, and, after such disclosure, the applicant has received a specific written determination from OJP that neither suspension nor debarment of the applicant is necessary to protect the interests of the Government in this case.

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 83, Subpart F, for grantees, as defined at 28 CFR Sections 83.620 and 83.650:

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 7th Street, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted

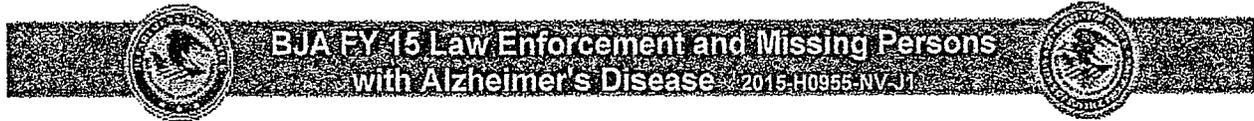
(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Accept



Application Correspondence Switch to ...

Application Handbook

Assurances and Certifications

- [Overview](#)
- [Applicant Information](#)
- [Project Information](#)
- [Budget and Program Attachments](#)
- [Assurances and Certifications](#)
- [Review SF 424](#)
- [Submit Application](#)

To the best of my knowledge and belief, all data in this application/preapplication is true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is awarded.

Your typed name, in lieu of your signature represents your legal binding acceptance of the terms of this application and your statement of the veracity of the representations made in this application. The document has been duly authorized by the governing body of the applicant and the applicant will comply with the following:

1. [Assurances](#)
2. [Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace requirements.](#)

If you are an applicant for any Violence Against Women grants, this includes the Certification of Compliance with the Statutory Eligibility Requirements of the Violence Against Women Act.

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Prefix	Sheriff
Name Prefix (Other)	
First Name	Chuck
Middle Initial (if any)	
Last Name	Allen
Suffix	
Name Suffix (Other)	
Title	Sheriff
Address Line 1	911 Parr Boulevard
Address Line 2	
City	Reno
County	USA
State	Nevada
Zip Code	89512-
Phone	775-328-3010 Ext :
Fax	775-328-6308
E-mail	callen@washoecounty.us

I have examined the information provided here regarding the signing authority and certify it is accurate. I am the signing authority, or have been delegated or designated formally as the signing authority by the

appropriate authority of official, to provide the information requested throughout this application system on behalf of this jurisdiction. Information regarding the signing authority, or the delegation of such authority, has been placed in a file and is available on-site for immediate review.

Continue



Washoe County Purchasing Division
Post Office Box 11130
Reno, Nevada 89520-0027
Phone (775) 328-2281 Fax (775) 325-8062
www.washoecounty.us

"Dedicated To Excellence In Public Service"

**NOTICE OF RECOMMENDATION AND
INTENT TO AWARD RFP #2958-16**

DATE: December 18, 2015

FROM: M. L. Sullens, C.P.M., Purchasing and Contracts Manager
328-2281, email: msullens@washoecounty.us

SUBJECT: Award Request for Proposal No. 2958-16 for Supportive Services for the Wandering Prevention Program on behalf of the Washoe County Sheriff's Office, to the sole proposer, Catholic Charities of Northern Nevada, 500 East Fourth Street, Reno, NV 89512 in the amount of \$36,360.97 for year one and \$37,428.20 for year two; and authorize the Purchasing and Contracts Manager to execute a two (2) year agreement, effective 1/1/2016 through 12/31/2017.

SUMMARY

Award Request for Proposal No. 2958-16 for Supportive Services for the Wandering Prevention Program on behalf of the Washoe County Sheriff's Office, to the sole proposer, Catholic Charities of Northern Nevada, 500 East Fourth Street, Reno, NV 89512 in the amount of \$36,360.97 for year one and \$37,428.20 for year two; and authorize the Purchasing and Contracts Manager to execute a two (2) year agreement, effective 1/1/2016 through 12/31/2017.

BACKGROUND

The Washoe County Sheriff's Office has received grant funding to contract with a local community based organization(s) to assist the Washoe County Sheriff's Office with supportive services for their Wandering Prevention Program, hereinafter referred to as WPP. WPP is aimed to protect persons who are affected by Alzheimer's, dementia or other cognitive impairments and are at risk of "wandering," becoming lost and putting themselves in danger. There are approximately 10,000 people living in Washoe County with Alzheimer's disease, dementia or related dementia. Grant funding available for the WPP is \$35,000 in year one and \$37,290 in year two of the two year grant period. It is anticipated that the selected organization will hire a full time employee to manage the daily operation of the WPP.

BACKGROUND CONT.

Sealed proposals were received by the close of business on Wednesday, December 9, 2015 and opened and acknowledged in the Washoe County Purchasing Office at 9:00 am on Thursday, December 10, 2015. The RFP was duly advertised in the newspaper and through the online services of www.DemandStar.com resulting in the receipt of a single bid.

Responding Proposer:

Catholic Charities of Northern Nevada	Year 1	\$36,360.97
500 East Fourth Street	Year 2	\$37,428.20
Reno, NV 89512		

FISCAL IMPACT

Grant funding available for the WPP is \$35,000 in year one and \$37,290 in year two of the two year grant period. Any shortfall will be covered from the budget of the Washoe County Sheriff's office in Fiscal Year 17 and Fiscal Year 18.

RECOMMENDATION AND INTENT

It is the recommendation and intent of the Washoe County Purchasing and Contracts Manager acting as the authorized representative of the Washoe County Board of Commissioners, to award Request for Proposal No. 2958-16 for the Wandering Prevention Program on behalf of the Washoe County Sheriff's Office, to the sole proposer, Catholic Charities of Northern Nevada, 500 East Fourth Street, Reno, NV 89512 in the amount of \$36,360.97 for year one and \$37,428.20 for year two; and authorize the Purchasing and Contracts Manager to execute a two (2) year agreement, effective 1/1/2016 through 12/31/2017.